

Information regarding reimbursement of expenses in January 2023

Aalborg University is implementing a new financial system in January 2023.

Consequently, it will unfortunately not be possible to receive payment for expenses from RUS2 during the following period **9 January - 25 January 2023**.

Expense reports approved before **5 January 2023** will be reimbursed **9 January 2023**.

During the period **9 January - 25 January 2023** payments will not be possible.

Throughout January you will have access to RUS2 and will be able to create your expense reports, however payment will not happen before after **25 January 2023**.

We apologize for the inconvenience.

Kind Regards,

Morten Bang Henriksen
Chief accountant

Steen Harrit Jakobsen
CFO



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